

Who investigates a violent incident depends on the severity of the incident.

Serious Incidents

Serious incidents include injuries such as:

- Death
- Electrocuting or injury resulting from electrical contact
- Fracture or amputation
- Loss of consciousness or loss of sight
- Poisoning
- Third-degree burns
- Asphyxiation
- Lacerations requiring medical treatment
- Collapse or structural failure of a building
- Other incidents defined as serious under the Workplace Safety and Health Regulation (s. 2.6)

These incidents must be reported immediately to the Workplace Safety and Health Branch (Workplace Safety and Health Regulation, ss. 2.7(1) and 2.8).

Reporting Numbers:

- Winnipeg: **204-957-SAFE (7233)**
- Toll-free: **1-855-957-SAFE (7233)**

Investigators:

1. A Workplace Safety and Health Officer (where required).
2. The Workplace Safety and Health Committee Co-Chairs (or their designates).

Non-Serious Incidents Requiring Medical Treatment

Examples include:

- A concussion requiring medical treatment (without loss of consciousness)
- A dangerous occurrence or near miss that had the potential to result in a serious injury (e.g., a baseball bat swung at someone's head)

Investigators:

- The Workplace Safety and Health Committee Co-Chairs (or their designates), **or**
- The Employer Representative and Workplace Representative, in accordance with your school division's procedures.



Non-Serious Incidents Not Requiring Medical Treatment

Examples include:

- Slaps
- Scratches
- Bruises
- Bumps
- Bites
- Pinches
- Kicks
- Being struck by an object
- Threats of injury

Investigators:

- The Principal or Employer Representative.

Note: Always refer to your school division's policy, as investigation procedures may vary.