

The Manitoba Teachers' Society offers Public Relations Grants aimed at helping Locals to initiate a new public relations project. Internal grant projects must enhance the image of the Local to its members. External grants must enhance the image of teachers to the public.

As per Resolution B33 passed at AGM May 2026, subsidies and grants provided by The Society to Locals shall be subject to the Local fees being a minimum of 10 per cent (10%) of the provincial fee of The Society; and reduced by the amount the Local reserve exceeds 75 per cent (75%) of the operating expenditures based on the previous year's financial audit or review.

1. Allocation of Funds

Grant maximums are \$2,000 and subject to funding ratios as follows:

- **1 – 50 members:**
MTS pays 80%, your Local pays 20%
- **51 – 150 members:**
MTS pays 75%, your Local pays 25%
- **151 – 500 members:**
MTS pays 67%, your Local pays 33%
- **501+ members:**
MTS pays 50%, your Local pays 50%

2. Funding Guidelines

- a) Funding may not be used to fund a third-party initiative (ie: divisional event).
- b) Funding may not be used for computer hardware, digital cameras, release-time, and travel expenses.
- c) Project must be completed in the school year it was authorized.

3. Application Procedure

- a) Grant applications will only be accepted from Locals that intend to initiate the project.
- b) Fillable application forms are available on the website and through MyProfile and must be submitted to prgrants@mbteach.org by the deadline. Confirmation of receipt will be sent to you when your application is received.
- c) Once approved, the President will be notified and receive the claim form to be completed. Keep all receipts and an itemized list of expenses.

4. Reporting Requirements

- a) At the conclusion of the project, the Local is responsible for submitting a report/evaluation to prgrants@mbteach.org.
- b) At the conclusion of the project, the Local is responsible for submitting the claim form and supporting receipts to prgrants@mbteach.org for payment processing.

5. Questions

Samantha Turenne, Dept. Head CCS sturenne@mbteach.org - 204-831-3072.



Questions can be directed to Samantha Turenne, Dept. Head, Communications and Contact Services Department, sturenne@mbteach.org or 204-831-3072.

PUBLIC RELATIONS GRANT APPLICATION

Date of application:

Number of teachers in Local:

Name of Local:

Name of President:

Name of PR Chair:

President email:

PR Chair email:

PURPOSE (check one):

(1) ☐ Internal PR Grant Deadline, Friday October 30, 2026

(2) ☐ External PR Grant Deadline, Friday October 30, 2026

PROPOSED P.R. PROJECT NAME:

Detailed Description of Proposed P.R. Project: Include total cost, start date, and purpose.
Please attach additional pages if needed and submit to prgrants@mbteach.org.

How will this project be evaluated?

Total cost of project:

Funds requested from MTS (see funding ratios on page 1):

Maximum Grant \$2,000



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