



2017-2018

Reflective Professional Practice Grants

GUIDELINES FOR FUNDING PROPOSALS

The Manitoba Teachers' Society has made funds available as Reflective Professional Practice Grants to members of the Manitoba Teachers' Society to support teacher-initiated Professional Development (PD) projects in 2017-2018. These projects may take the form of **action research and/or study groups** and may be funded up to \$800.00 per group.

To be funded under the MTS Reflective Professional Practice Grants (RPPG), the project must meet the following requirements:

1. The proposed project must be a collaborative among a group of three or more members of the Manitoba Teachers' Society. One person in the group will be designated as project leader. For each project, it will be necessary to clearly outline the research plans and the strategies to be implemented. The final report must record the results achieved.
2. The group must be committed to pursuing a project with a specific focus related to bringing teachers together to study and implement:
 - a. Innovations in classroom instruction, management approaches, or
 - b. Innovations in classroom culture and climate and inclusive education, or
 - c. Innovations in curriculum delivery.
3. Project activities and purposes will be consistent with school, association, divisional and MTS policies. Each group will investigate the question of what local permission will be required and will undertake to obtain such permission prior to the initiation of the project.
4. MTS staff is available to provide support and guidance to the group as needed. This may include research methods and ethical concerns. Costs covered by the funds may include:
 - substitute teachers, or
 - travel and meal expenses to support meetings of the members of the groups,
 - travel and meal expenses for focus groups,
 - books or study materials needed to further the work of the group.

5. It is recognized that project ideas may grow out of involvement in other committees or university/courses but projects will **not be funded** to:
 - support research activities that are to be used for academic credit as part of a university course or the equivalent,
 - conduct programs or research sponsored by other bodies,
 - purchase “packaged” materials or programs, or
 - purchase electronic devices, classroom, school or community materials and/or supplies.
6. The group will identify all of the costs of the project and identify how the costs will be covered.
7. Projects **must include** plans for sharing results with teaching colleagues through, but not limited to, presentation at conferences and/or meetings, and/or publication of reports in professional newsletters or journals (i.e. The Manitoba Teacher, SAGE journals, etc.)
8. A written summary of the PD project must be received by the Professional and French Language Services Department by **May 28th, 2018** at the latest.
9. Timelines:
 - Proposals will be received by **May 29th, 2017**.
 - Projects will be approved by **June 26th, 2017**.
 - One half of the approved grant amount will be advanced **by September 18th, 2017**.
 - Projects will begin September, 2017.
 - A final project summary with accompanying receipts must be submitted by **May 28th, 2018**. A clear accounting of funding and expenses must be part of the report.
 - Upon receipt and acceptance of the final project summary by MTS Staff, the remaining one half of the grant amount will be forwarded to the project coordinator.
 - **Deadlines must be adhered to in order to receive the Grant.**
10. Applications and/or questions should be directed to:

Lia Baksina, Staff Officer: 204-831-3062 or 1-800-262-8803, ext. 213
or lbaksina@mbteach.org