



Reflective Professional Practice Grants 2017-2018

Final Reporting Form

This final report is not due until May 28th but can serve as a guide throughout the year as the group meets and plans.

Due: May 28th, 2018

Name of Teachers' Association:	
Name of lead/contact teacher:	
School:	
Telephone:	Fax:
Email:	
Name of Project:	

Names of other team members:

MTS membership number:

Amount of Grant Approved: _____

Detailed Breakdown of Income and Expenditures: - Show all income and all expenditures related to the project. Supporting invoices and receipts **must** be attached. Attach additional sheet if needed.

Income

	Amount	Cheque or reference number
RPPG funds		
Other Sources (specify source)		

Total Income: _____

Expenditures:

	Amount	Cheque, reference or receipt number with description

Total Expenditures: _____

Report Summary *(Attach additional pages if required.)*

Describe how your project changed or affected:

- a. Innovations in classroom instruction, management approaches, or
- b. Innovations in classroom culture and climate and inclusive education, or
- c. Innovations in curriculum delivery.

KEY DATES or activities:

List key dates or meetings and what was accomplished or planned as a result.

DATA summary: Describe how the data affected the work of your group:

LEADERSHIP summary: Describe the leadership roles that evolved during the project:

RESOURCE summary: Describe the resources your group used and how they enhanced the work of the group:

SUSTAINABILITY: How will the work of the group be shared or continue into the next year?

Please **Fax** this form to **Tanya September** at: **831-0877** or **1-800-665-0584** or scan your completed application and email it to tseptember@mbteach.org.